

Instruction to your Bank or Building Society to pay by Direct Debit.

Please fill in the whole form including official use box using a ball point pen and send it to:

Homes Plus
 Brassey Road
 Old Potts Way
 Shrewsbury
 SY3 7FA

Name(s) of Account Holder(s)

Bank/Building Society account number

_____|_____|_____|_____|_____|_____|_____|_____|

Branch sort code

_____|_____|_____|_____|_____|_____|

Name and full postal address of your Bank or Building Society

To: The Manager
 Address:

Reference

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

Originator's identification number

839601

Rent in advance paid:

£

For Homes Plus official use only

This is not part of the instruction to your Bank or Building Society

Your address: _____

Please indicate when and how often you want to pay your rent:

Weekly Day: _____

Fortnightly Day: _____

4 Weekly Date: _____

Monthly Date: _____

Please note: it takes 14 days for your bank to set up the Direct Debit from receipt of your form.

Instruction to your Bank or Building Society

Please pay Homes Plus Ltd. Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Homes Plus Ltd. and if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- ▶ This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- ▶ If there are any changes to the amount, date or frequency of your Direct Debit, Homes Plus Ltd will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Homes Plus Ltd. to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- ▶ If an error is made in the payment of your Direct Debit, by Homes Plus Ltd. or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Homes Plus Ltd. asks you to.
- ▶ You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.